

Information for Attendees

1. Registration

Place : Beppu International Convention Center “B-Con Plaza” 1F Main Entrance Hall

Registration time : March 17 (Tue.) 8:00–17:00

March 18 (Wed.) 8:00–17:00

March 19 (Thu.) 8:00–15:00

2. Pre-registered Attendees

The pre-registered attendees (payment must be completed in advance) should receive a complete congress package including an entry pass, a booklet of the meeting program (this booklet) and a supplemental issue of the Journal of Physiological Sciences, which contains meeting abstracts, in late February, 2020. There is no further requirement for on-site registration. Please directly proceed to the venues with the entry pass. The foreign participants need to pick up a congress package at on-site registration desk. Be sure to wear the entry pass in the venues during the meeting.

● For Attendees from abroad, both pre-registration and on-site registration

Please pay the adequate amount of registration fee by cash in Japanese YEN (JPY) at the on-site registration desk. For attendees with pre-registration, please bring your registration ID for proper handling.

● For Attendees from domestic, who pre-registered but failed to complete the payment by January 15, 2020

Those attendees will not receive a congress package in advance. Please register on-site again. In this case, the on-site registration fee (member or non-member) will be charged. Please refer to the following the On-site Registration section for the details.

3. On-site Registration

Fill out the registration form and pay the appropriate amount of on-site registration fee at the registration desk to receive a congress package including an entry pass, a booklet of the meeting program (this booklet) and a supplemental issue of the Journal of Physiological Sciences, which contains meeting abstracts. Please pay in cash in Japanese YEN (JPY). Credit cards cannot be used. A receipt for the registration fee is attached at the bottom of the entry pass.

The entry pass should be used throughout the meeting. Fill out your name and affiliation in the pass, and be sure to wear it with the holder within the venue.

On-site registration fees

PSJ member	JPY 15,000
Non-member	JPY 16,000
Graduate student (doctoral course)	JPY 6,000
Graduate student (master's course)	JPY 4,000
Undergraduate or vocational school student	Free

※ Students must submit a Student Certification Form (available from our website or at the registration desk) at the registration desk. The supervisor's signature is mandatory. Without the form, the member (15,000 JPY) or non-member registration fee (16,000 JPY) will be charged.

4. Free Mixer (Gathering)

A mixer is held in the Convention Hall from 17:20 on March 17. This mixer is free of charge and open to all participants of meeting on a first-come, first-served basis.

5. Sale of Program and Abstract Booklets

Extra booklets of the meeting program or abstracts are available at a cost of 2,000 JPY for each at the registration desk. No free complementary booklets are provided even for the pre-registered participants, who left the booklets provided in advance behind.

6. Cloakroom

Place : B-Con Plaza 1F Main Entrance Hall

Available time : March 17 (Tue.) 8:00–19:30

March 18 (Wed.) 8:00–17:40

March 19 (Thu.) 8:00–17:00

Note that we cannot keep valuables, PCs, fragile items and umbrellas in our cloakroom.

7. Lunchtime Sessions

Light meals will be provided for attendees of the following Lunchtime sessions. The meal tickets will be available at the Entrance Hall, from 8:30 on the day of the session. Please note the limited number of tickets. The tickets are not necessary for attendees who do not need the meal.

8. Exhibition, Resting Space and Beverage Service

The corporate exhibition is held at the Convention Hall (B-Con Plaza, 1F). The beverage service are available in the resting space. The entry pass is needed for access.

9. Book Fair

A book fair is held in the Convention Hall and East Entrance Hall (B-Con Plaza, 1F).

10. Wireless LAN (Wi-Fi) service

Wireless LAN (Wi-Fi) for the exclusive meeting use

This Wi-Fi service is available in the resting space at the Convention Hall. SSID/Password will be posted in the venue. The capacity and speed of the wireless connection is limited. Please acknowledge that this Wi-Fi does not encrypt data, when you use this service.

Public free Wi-Fi service

B-CON_FREE_Wi-Fi is available. SSID/Password will be posted in the venue.

11. Paging Service

We do not provide paging service in the venue. Use the information board installed at the registration desk.

12. Notes

It is strictly prohibited to record the contents of the presentation by photo or video in the venue, except for the case permitted by the secretariat. Set your mobile phone to silent mode or turn off the phone.

13. Parking

Free parking is not available for the meeting. Please use toll parking lots near the venue.

14. Smoking

Smoking is forbidden in the venue. There are several designated smoking areas around the venue.